

PublicnEUro upload instructions

A – Registration

Someone from PublicnEUro has to register you on the platform using your work email and cell phone number.

Upon registration, you will receive an email from Computerome (<https://www.computerome.dk/>), our subcontractor, and you will have to set a password. Logging, however, requires two authentication factors, and this is why we need your cell phone.

B – One-Time-Password set-up

While you can use your cell phone to receive your OTP by text, it can be slow to respond, depending on countries and providers. Our preferred solution is to download and install the Entrust Identity app (get it here for [Android](#) and [iOS](#)), which will secure logging. Instructions for using the app can be found here: <https://www.computerome.dk/wiki/two-factor-authentication-2fa>

C – Uploading data

1. Connect to <https://www.computerome.dk/> and login



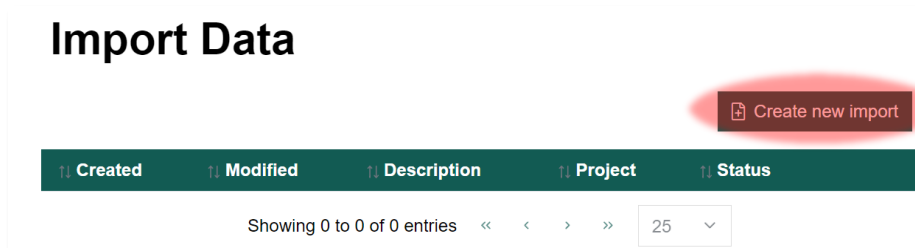
2. Click on My solutions



3. You can then select to inport data into DELPHI



4. Create a new import



Fill the information about the dataset (please use the same name as in the contract, this can be change since this is just a staging area but it is just simpler to identify your dataset)

Select Project

PublicnEUro import

Description of the import *

my BIDS dataset

5. You can then import your BIDS dataset by selecting the root folder

Manage files for your Import

Select files Select a folder

IMPORTANT: remember that you **MUST** have a data user agreement (EU countries) or licence files. The data user agreement **MUST** be aligned with the contract signed between you and PublicnEUro.

6. Don't forget to submit

Once uploaded you can check and browse the data, then submit

Name	Size
<input type="checkbox"/> python_conversions.sh	13348
<input checked="" type="checkbox"/> sub-GeneralElectricSignaNIMH	2577715
<input checked="" type="checkbox"/> pet	2577715
<input type="checkbox"/> sub-GeneralElectricSignaNIMH_pet.json	1327
<input type="checkbox"/> sub-GeneralElectricSignaNIMH_pet.nii.gz	2576388

Submit import

D – Issues

For issues for connecting/logging raise a ticket to computerome@dtu.dk

Any other issue, email your PublicnEUro contact person.